

Catering

Catering in the Courtyard Room can be arranged through the visitor centre. Please ask for details.

Wheelchair Access

There are 4 marked parking spaces at the main door. The centre is wheelchair-accessible, except for the 1st floor 'games' room. The Centre has 3 toilets, one of which can accommodate wheelchairs.

Waste Recycling

Harestanes is committed to the Green Tourism Business Scheme and aims to recycle as much waste as possible. There are recycling bins available.

Plan ahead and separate clean card, paper, empty plastic bottles and metal cans for recycling. Please do not leave bags of mixed waste at the end of your visit.

Batteries can be left for recycling in a dedicated bin at Reception.

There is a nappy waste bin in the main toilet cubicle.

Responsibility

The group is the responsibility of the group leader at all times.

Suggestions, Comments & Complaints

Feedback cards are available in the visitor centre for your comments.



GROUP VISITS 2018

Harestanes Countryside Visitor Centre

1 April – 31 October
10am – 5pm daily
Free Admission

Live Borders
Ancrum
JEDBURGH
TD8 6UQ
Tel: (01835) 830306
harestanes@liveborders1.org.uk
www.liveborders.org.uk/harestanes



Assistance for Groups

Visitor Centre staff are available to assist groups who have booked. During term-time, priority is given to schools and nurseries.

Normally, one member of staff will be available. Activities for schools complement curriculum class work and reflect Harestanes' wooded surroundings.

Themes include: minibeasts, birds, woodland animals, seeds, trees, spring, autumn, growing, nocturnal animals, pondlife, wildlife recording and the senses.

All activities contain a large 'hands-on' element, exploring the natural world in an exciting and revealing way.

Similar activities can be arranged for non-school groups.

Staff can assist groups of all ages and abilities. Groups of 20+ will be assisted in 2 sessions, with a lunch break between. Most sessions are 1¼ - 1½ hours. Details are arranged on booking.



Maths Trail

A 1-mile self-led trail following the route of the Cricket Park path. Provided by the Forest Education Initiative, the trail is suitable for upper Primary-aged groups. Details available on request. **FREE.**

Courtyard Room

Available to hire during visitor centre opening hours with space for max. 35 people. Book the room for childrens' parties, training events, picnics, group visits, etc. The room has seating and tables. Electrical equipment intended for use in the room must have a Portable Appliance Test (PAT) certificate. The group leader is responsible for maintaining good order in the room.

Charges 2018

Admission to the visitor centre is free.

Advance booking of the Courtyard Room and for staff assistance is essential.

- Room Hire & Assistance for groups of up to 20 (4 hours room hire + 1 assisted outing): **£60**
- Room Hire & Assistance for groups of 20-40 (4 hours room hire + 2 assisted outings): **£70**
- Room Hire & Assistance for groups of 40-60 (4 hours room hire + 4 assisted outings): **£100**
- Room Hire only: **£12/hour (min charge of £24)**

Pay by card or cash in advance or on the day. We can also invoice your organisation if it's more convenient. The full amount is due if a cancellation is made less than 14 days prior to a visit.

Advice for the day of your visit

If your group is being assisted, providing **name badges** for everyone saves time!

Please ensure everyone wears warm, robust, waterproof clothes. Please do not arrive before 10am. Packed lunches, extra clothes and bags can be left in the courtyard room during the visit. Items can not be left in the main visitor centre.

Emergencies

First Aid assistance is available from visitor centre staff.

If the fire alarm sounds please leave the building immediately and proceed to the marked Fire Assembly Point at the entrance to the play park.