

# ACCREDITATION & CLUB BENEFITS PACKAGE



**Quality Club, Quality Benefits, Quality Assured**

Welcome to the Live Borders & Club Benefits Package.

Sport is a cornerstone of the Scottish Borders community with the ability to change lives, for participants, volunteers or spectators. We are proud of our sporting legacy and at Live Borders we aim to ensure sport continues to be a dynamic and invigorating part of life.

The provision of a high quality club network is key to this and our Accreditation & Club Benefits Package rewards clubs who are a safe, well organised and an effective club in the local community.

Accreditation is a simple step by step process that has been designed to make it as easy as possible for clubs to gain recognition for the work they do in improving their quality and infrastructure. The team at Live Borders are always on hand to take you through the process, ensuring your club can quickly make the most of the benefits.

**Our accreditation is valid for 2 years insuring quality clubs continue to be part of the Scottish Borders local sporting landscape.**

For further information contact our Club Development Officer on the details below

**SPORT & DEVELOPMENT**, St Mary's Mill, Level Crossing Road, Selkirk, TD7 5EW  
T: 01750 700110 | E: [gshortreed@liveborders.org.uk](mailto:gshortreed@liveborders.org.uk) & [llee@liveborders.org.uk](mailto:llee@liveborders.org.uk)

# CLUB BENEFITS



## Accreditation has real benefits for both the club and its members

Our team will work with you through the Accreditation process so you can quickly make the most of the following benefits:

- Priority on applications to your ClubSport network for funding
- Priority on applications to the Coach Scholarship Scheme for funding
- 15% discount on Live Borders membership for any club member\*
- Discounted rates on Live Borders facility bookings for clubs
- Discounted rates on My Zone heart rate belts for clubs
- Preferential rates on fitness class block bookings for club squads
- Recognition and publicity in Live Borders Coaching & Volunteering Newsletter
- Preferential rates for any club member booking on a First Aid Course
- Priority to develop school/club links via the Active Schools network by:
  - School curricular taster sessions/blocks
  - School extra-curricular taster sessions/blocks
  - Involvement in school cluster festivals
  - Club delivery within Live Borders holiday programmes
  - Agreement to place and support Active Schools Young Coaches within the club
- Priority place on a Positive Coaching Scotland workshop
- Priority support from Live Borders Development Officers
- Promotion and acknowledgment of accreditation by ClubSport Borders
- Recognition and publicity on Live Borders website

\* Terms and conditions apply

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# HOW TO JOIN



**Joining is easy, meaning you can quickly and easily become Accredited and make the most of the Club Benefits Package. Here's how...**

- Read through the Accreditation & Club Benefits pack
- Contact our Club Development Officer to register for Accreditation
- The Club Development Officer will make contact and assist you with completing the following documents (enclosed within the pack):

- 1. Club Audit Form**
- 2. Club Membership Details**
- 3. Minimum Operating Standards Checklist**

- Or alternatively, if your club have already achieved Accreditation through a National Governing Body Scheme, you automatically receive the Live Borders Accreditation too. Please complete the following documents (enclosed within the pack) and submit a copy of the **National Governing Body Certificate:**

- 1. Club Audit Form**
- 2. Club Membership Details**
- 3. Register all your clubs coaches and volunteers on the LIVE Borders Database**

The Club Development Officer will assess your club's application and if you meet the criteria and evidence has been verified, Accreditation and Club Benefits can be issued.

If there are any issues with your club's application the Club Development Officer will be in touch to assist you further.

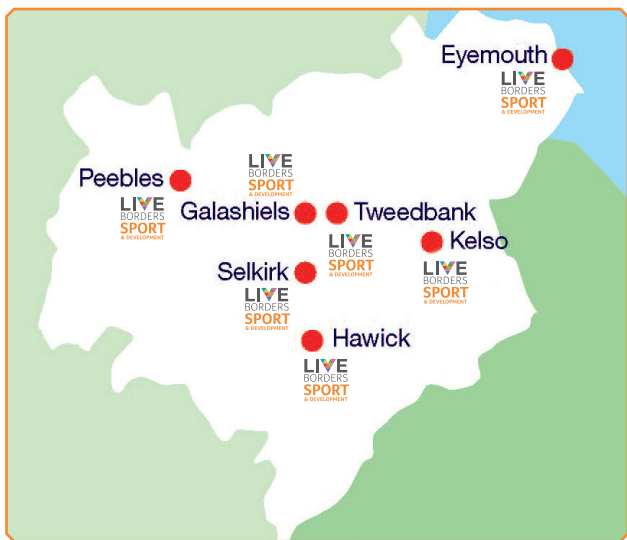
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# WHAT'S ON OFFER FOR CLUBS IN OUR CENTRES

**LIVE**  
BORDERS  
**SPORT**  
& DEVELOPMENT

We have a great range of sessions on offer across our 12 centres that are ideal for cross training, strength and conditioning and rehabilitation for athletes of all ages and abilities. Improving and maintaining fitness levels can easily be achieved with the likes of GRIT, Spin, Insanity, HIIT and Aqua Circuit sessions and our highly trained staff are able to adapt sessions to suit your club's needs.

If you are interested in organising an exclusive session or simply want to let your members know what's available, where and when contact our Club Development Officer.



## **3G Arena**

Netherdale, Galashiels, TD1 3HE  
T: 01896 800340 | E: [3arena@liveborders.org.uk](mailto:3arena@liveborders.org.uk)

## **Borders Tennis Centre**

Livingstone Place, Galashiels, TD1 1DQ  
T: 01896 750456 | E: [galashiels@liveborders.org.uk](mailto:galashiels@liveborders.org.uk)

## **Eymouth Leisure Centre**

North Street, Eymouth, TD14 5ET  
T: 01890 750557 | E: [eyemouth@liveborders.org.uk](mailto:eyemouth@liveborders.org.uk)

## **Galashiels Swimming Pool**

Livingstone Place, Galashiels, TD1 1DQ  
T: 01896 752154 | E: [galashiels@liveborders.org.uk](mailto:galashiels@liveborders.org.uk)

## **Gytes Leisure Centre**

Walkershaugh, Peebles, EH45 8GL  
T: 01721 723688 | E: [gytes@liveborders.org.uk](mailto:gytes@liveborders.org.uk)

## **Kelso Swimming Pool**

Inch Road, Kelso, TD5 7LP  
T: 01573 224944 | E: [kelso@liveborders.org.uk](mailto:kelso@liveborders.org.uk)

## **Peebles High School Sports Centre**

Springwood Road, Peebles, EH45 9HB  
T: 01721 723688 | E: [gytes@liveborders.org.uk](mailto:gytes@liveborders.org.uk)

## **Peebles Swimming Pool**

Port Brae, Peebles, EH45 8AW  
T: 01721 720779 | E: [peebles@liveborders.org.uk](mailto:peebles@liveborders.org.uk)

## **Selkirk Leisure Centre**

Victoria Park, Buccleuch Road, Selkirk TD7 5DN  
T: 01750 20897 | E: [selkirk@liveborders.org.uk](mailto:selkirk@liveborders.org.uk)

## **Teviotdale Leisure Centre**

Mansfield Road, Hawick, TD9 8AG  
T: 01450 374440 | E: [teviotdale@liveborders.org.uk](mailto:teviotdale@liveborders.org.uk)

## **TriFitness**

Netherdale, Galashiels, TD1 3EY  
T: 01896 757224 | E: [info@liveborders.org.uk](mailto:info@liveborders.org.uk)

## **Tweedbank Sports Centre**

Tweedbank, Galashiels, TD1 3RS  
T: 01896 750456 | E: [tweedbank@liveborders.org.uk](mailto:tweedbank@liveborders.org.uk)

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# 1. CLUB AUDIT FORM

|                             |  |
|-----------------------------|--|
| Name of Club:               |  |
| Sport:                      |  |
| Main Contact:               |  |
| Position in Club:           |  |
| Registered Address of Club: |  |
| Postcode:                   |  |
| Tel No. (Home):             |  |
| Mobile:                     |  |
| Email:                      |  |
| Website:                    |  |

## TRAINING SESSIONS

| Day(s)                                 | Time(s) | Venue(s) |
|--|---------|----------|
|  |         |          |
|  |         |          |
|  |         |          |
| How many teams and breakdown of teams? |         |          |
|  |         |          |
|  |         |          |
|  |         |          |
|  |         |          |
|  |         |          |

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## 2. CLUB MEMBERSHIP FORM

Please give details of the club's membership



|                          | MALE | FEMALE | Athletes with a Disability MALE | Athletes with a Disability FEMALE |
|--------------------------|------|--------|---------------------------------|-----------------------------------|
| Juniors (up to 16 years) |      |        |                                 |                                   |
| Adults (16-64)           |      |        |                                 |                                   |
| Over 65's                |      |        |                                 |                                   |

Does your club have any disability provision? Yes  No

If yes, please give details? (i.e. coaches with disability specific qualifications, adaptive equipment or specific training sessions)

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# CLUB COACHING STAFF & VOLUNTEERS FORM



## Club Coaches

Please indicate the number of coaches within your club

|                | Not Qualified | Level 1 | Level 2 | Level 3 | Other | PVG * | First Aid |
|----------------|---------------|---------|---------|---------|-------|-------|-----------|
| Coaches Paid   |               |         |         |         |       |       |           |
| Coaches Unpaid |               |         |         |         |       |       |           |

## Club Volunteers

Please indicate the number of volunteers within your club

|                    | Not Qualified | Level 1 | Level 2 | Level 3 | Other | PVG * | First Aid |
|--------------------|---------------|---------|---------|---------|-------|-------|-----------|
| Volunteer (Junior) |               |         |         |         |       |       |           |
| Volunteer (Senior) |               |         |         |         |       |       |           |

\*Protecting Vulnerable Groups – This is a scheme which was introduced to replace and improve upon the current disclosure arrangements for people who work with vulnerable groups. (Used to be known as Disclosure).

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# 3. MINIMUM OPERATING STANDARDS FOR YOUR CLUB CHECKLIST

To become Accredited, all the criteria below must be met.

Please complete the criteria checklist indicating what your club already has in place. (Please be aware that you will be required to provide evidence of the criteria).

In the areas you are missing the Club Development Officer will assist you.

| Club Documentation |   | Tick if in place |
|--------------------|---|------------------|
| 1                  | A club constitution   |                  |
| 2                  | A club structure with regular meetings  |                  |
| 3                  | A club bank account   |                  |
| 4                  | Club affiliated to local ClubSport network  |                  |
| 5                  | Appropriate insurance for the club  |                  |
| 6                  | Club child protection policy  |                  |
| 7                  | An equity statement   |                  |
| 8                  | Recognition / affiliation with National Governing Body  |                  |
| 9                  | Accident reporting procedures   |                  |
| Club Members       |   | Tick if in place |
| 10                 | All coaches must be registered with the Live Borders Sports Development team, this is for a developmental purposes. |                  |
| 11                 | First aid qualified person present at all club activities   |                  |
| 12                 | Child protection training for all members (where appropriate)   |                  |
| 13                 | An appointed Child Protection Officer (where appropriate)   |                  |
| 14                 | Register your club details with Volunteer Centre Borders  |                  |
| 15                 | RAppropriate qualified coaches relevant to the ages your club work with (National Governing Body recommendations)   |                  |

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