

How to edit your Live Borders membership

Step 1: Log into your account by entering your postcode

DFC Revenue Management Solutions | a TSG solution

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Payments

Ref Number

Postcode

Postcode

Login

Step 2: On the next page, confirm your details by clicking 'This is Me'

Step 3: You will then find one of two pages. If your page looks like this...

Payments

Name:	
DFC Reference:	
Customer Reference:	
Site Name:	TriFitness

Payments Overdue:

Instalment Number	Due Date	Amount Due
Your account is fully up-to-date		

Freeze Account:

If you wish to request a freeze to your account in response to COVID-19, please [click here](#)

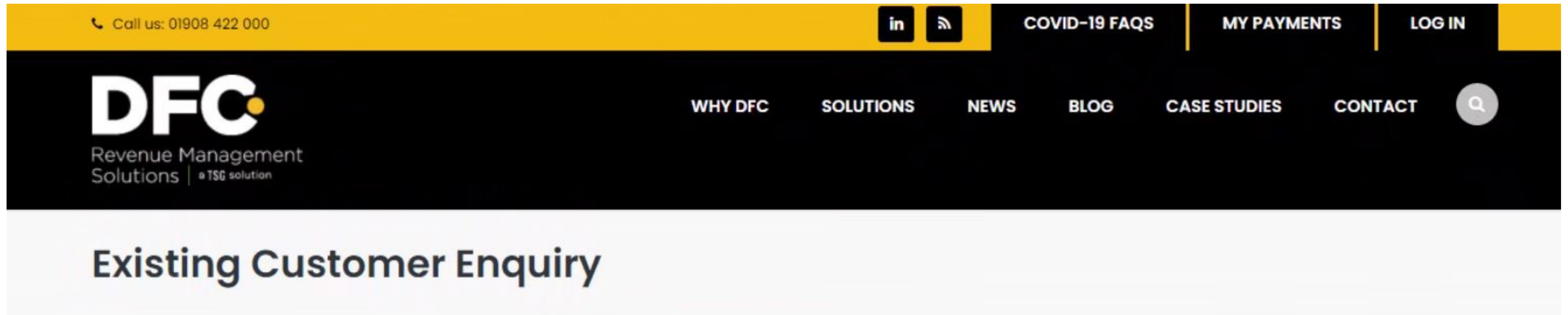


Update Account:

In order to successfully administer your Direct Debit, please [update your details](#).

**To freeze your membership, go 'Freeze Account' and 'click here'.
Select how long you wish to freeze your account menu and click
'Submit Freeze'.**

If your page looks like this...



Select your option from the dropdown menu or type in what you want to do.

For example: 'Freeze membership for 2 months'