

## LIVE BORDERS

Minutes of a Meeting of Live Borders held on Monday 22 February 2021 at 6.30pm  
Online

**Present:** Bill White (Chair), Alison Moore, Raymond Kerr, David Pye, Ross Gardiner, Alasdair Hutton, Kim Smith, Cllr Helen Laing, Cllr David Parker, Keith Allan, Cllr Neil Richards

**Non-Attendance:** Aude Le Guennec

**Apologies:** Angela Cox

**In Attendance:** Ewan Jackson, Linda Ross, Ben Lamb

<b>1.</b>	<b>Chairs Welcome/ Apologies of Absence</b>	
	<p>The Chair welcomed all to the meeting.</p> <p><b>Chairs business:</b> BW updated Board on the Member Trustee meeting held earlier today. He was pleased to see joint approach and Officers working so closely. The financial position of Live Borders was discussed and the SBC letter of comfort is reassuring. Scottish Government funding was also discussed, while a block allocation has been provided as yet there are no details on how this will be allocated. The partnership working to support the vaccination programme and both by-election in March and national elections in May were noted. Place making and service redesign work progressing. This will be a wide-ranging report including community consultation (papers on SBC website). Live Borders will have key input to this process, linking to our vision and service redesign work. As set out in the SPA, Live Borders and SBC need to agree any significant service and property changes to be made.</p> <p>Discussions with SBC will continue and hoped to extend to the NHS to explore opportunities with the health prevention agenda. KA noted his current focus is on the pandemic but will follow up with colleagues.</p>	KA
<b>2.</b>	<b>Board Administration</b>	
	<p>a) <b>Declaration of Interest:</b> No declarations made. BW reminded Trustees that their annual declaration of interest will be issued in late March.</p> <p>b) <b>Board business:</b> Some interest received following the advert for Trustee. BW to follow up.</p>	
<b>3.</b>	<b>Adoption of the Minute of the Monday 23 November 2020</b>	
	The minutes of the Board meeting held on 23 November 2020 were approved by Alasdair Hutton and seconded by Alison Moore.	
<b>4.</b>	<b>Matters Arising</b>	
	Board noted the update.	
<b>5.</b>	<b>Chief Executive's Report</b>	
	EJ provided an update on the report, taking Trustees through the actions since the impact of the virus was first reported nearly 12 months ago. EJ highlighted the impact and support to our staff. The priority stated, at the beginning remains valid "to protect	

	<p>the business, keep our staff and customers safe, keep as many staff as possible in employment and come out in a stronger long-term position”.</p> <p>The UK Government announcement and this week’s Scottish Government strategic framework will inform the planning work. This will be reflected in the scenario planning that continues.</p> <p>KA noted and thanked Live Borders for their support and engagement with the vaccination programme. Locally case numbers are reducing, and hopeful to see a slow relaxation of restrictions.</p> <p>The financial monitoring position was noted. Table 1 shows the net 24-month position, a deficit of £0.8m. Officers are confident the mitigating actions will improve this position.</p>	
<b>6</b>	<b>Business Planning</b>	
	<p>Board discussed the paper and acknowledged the difficulty in planning in the current environment. KS request quarterly performance targets were reported.</p> <p>Board approved</p> <ul style="list-style-type: none"> <li>a) The three-year business plan. On hold for 2021-2024 pending review of strategy, clarity on re-set/outcome based delivery impact and pandemic restrictions</li> <li>b) The annual Key Strategic indicator targets. On hold with no operational delivery. Pending review of strategy</li> <li>c) The annual key actions. Re-set work will take priority, working closely with Board and SBC to plan a sustainable future</li> <li>d) The revenue and capital budget. Outlined in section 3 and 4 below, 2021/22 revenue budget not be set, with all monitoring based on our scenario planning. Capital budget will be detailed in line with re-set activity and energy efficiency</li> </ul>	EJ
<b>7.</b>	<b>Review of Principle documents</b>	
	<p>EJ provided the context of recognising the drivers for change in our principle documents.</p> <p>The Strategy will recognise our focus on services and therefore outcomes, not facilities. This work links to the place making discussed earlier. It is anticipated that the priority of health and wellbeing will be enforced post covid. Investment in staff training and skills development to respond to new ways of delivering was noted. RG noted the increase in data collection provides opportunities to be explored.</p> <p>The Service Provision Agreement (SPA): will be updated to reflect covid and acknowledge five years since transfer. The detail will be discussed at through the Joint Officer Group.</p> <p>Facilities Plan: This will not be concluded until the place making and service redesign work takes place. Board acknowledged the investment in the learning estate and the opportunities to increase participation.</p> <p>Board noted the update.</p>	
<b>8.</b>	<b>Health and Safety</b>	
	Board noted the update.	

<b>9.</b>	<b>Committee Papers</b>	
	<ul style="list-style-type: none"> <li>a) Audit and Governance Committee: 3 December 2020 - notes of meeting noted</li> <li>b) <b>Finance Committee:</b> 17 December 2020 and 10 February 2021 – notes of meetings noted.</li> <li>c) <b>The Great Tapestry of Scotland sub Board:</b> 18 November 2020 and 8 February 2021– notes of meetings noted.</li> <li>d) <b>Board discussion:</b> 14 January 2021 – notes of meeting noted.</li> <li>e) <b>Member Trustee:</b> 14 December 2021 – notes of meeting noted.</li> </ul>	

Meeting closed at 7.35 pm

Board discussion: tbc

Board meeting: 6.30 pm Monday 24 May 2021