

## CARETAKER

### Corn Exchange Melrose

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- £9.69 per hour (Grade 1)
  - 30 hours per week

Job Ref: 0647

**Are you a Caretaker or a Handyperson looking for a new role that offers something a bit different from the 9 – 5 routine?**

We have an opportunity for a caretaker to be based at Melrose Corn Exchange for 30 hours per week. The exchange is a busy hub for the community and your main duties would be to provide a first class service to customers and members of the public, maintain Health and Safety protocols as well as general building maintenance and cleaning to ensure that the venue is safe and clean for all bookings.

You must be flexible and as you will work on a largely independent basis, you must show initiative in your approach to work. IT skills would be advantageous but as a minimum as basic understanding of Microsoft Outlook is required.

The ability to drive, with access to a car would be advantageous.

We are committed to fair pay, and offer generous annual leave, as well as a number of other staff benefits. To find out more please see <https://www.liveborders.org.uk/get-involved/jobs/> Closing date 2 March 2022– at 17:00

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