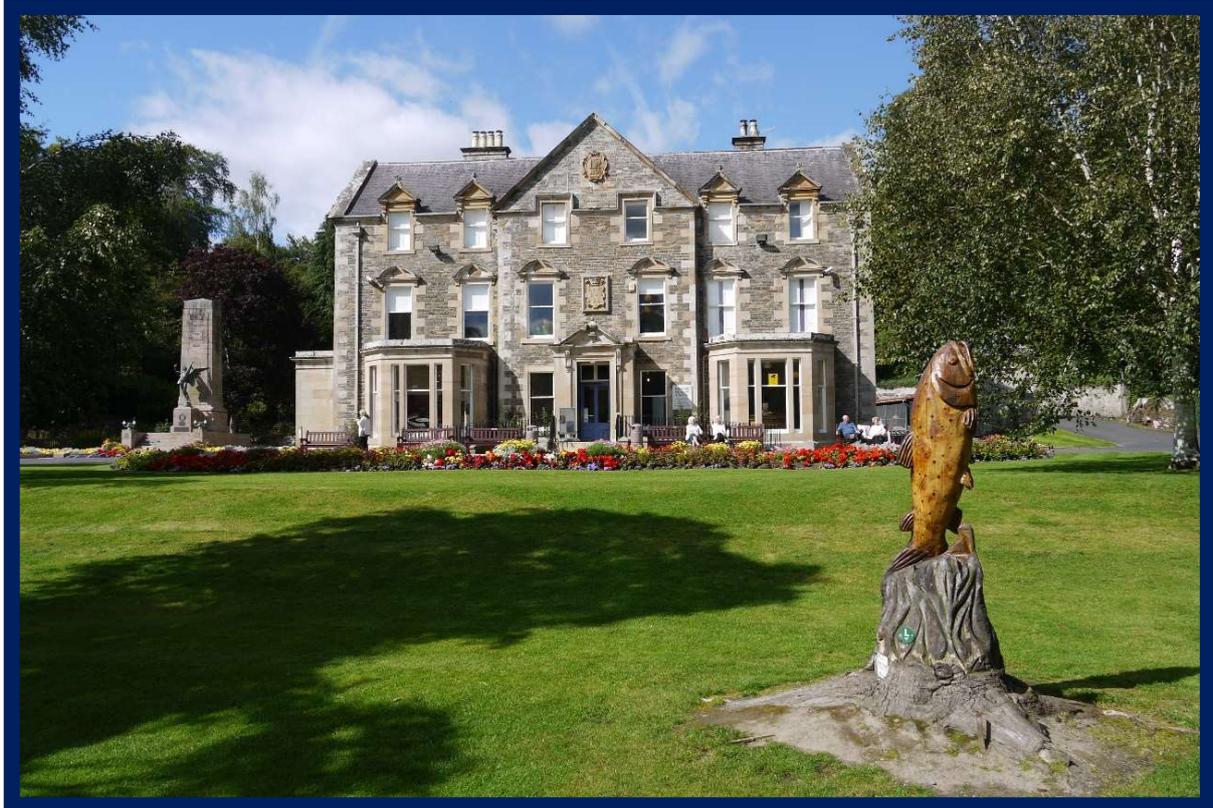


Access Guide for Hawick Museum



Hawick Museum,
Wilton Lodge Park, Hawick, TD9 7JL

Telephone: 01450 364 747

Email: museums@liveborders1.org.uk

This guide aims to describe accurately the facilities and services that we offer all our visitors.

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Section 1 – Welcome

Hawick Museum is FREE to everyone and is located in the historic borders town of Hawick, in Scotland. An 18th century mansion, set in the beautiful Wilton Lodge Park, houses the collection of the oldest museum in the Scottish Borders.

The artifacts and works of art on show are not only about Hawick but are a window on the world with displays about Ancient Egypt, Nature and local history. The War Memorial Room tells the story of Hawick's people in Britain's wars and both the Jimmie Guthrie and Steve Hislop exhibitions showcase the lives and achievements of Hawick's two tragic motorbike champions, making the museum a magnet for motorcyclists.

Additionally the museum has a number of changing spaces where everything from local artists to exhibitions from National Museums

Scotland are shown. Please visit our website to see what's on this year.

Due to the nature of the building, which houses Hawick Museum's collection, most of the first-floor exhibition spaces, with the exception of the Scott Gallery which has lift access, are accessible via a few steps. Please see section 6 for further details.

For visitors with impaired mobility, we have a virtual tour accessible via a touchscreen on the ground floor.

Please get in touch if you require any further information about specific access or would like advice on planning your visit. Contact details can be found on the first page of this document.

Section 2 – Accessibility at a Glance

Access



There is ramp and stair access to the museum via the front entrance which can be opened manually or using a touch pad. The ground floor is fully accessible with lift access to the Founders room at the back of the building please ask one of our members of staff for assistance to use this lift.

From the Founders room there is further lift access to the Scott Gallery on the first floor. The remainder of the first floor has stair access only.

Assistive Listening



There is an induction loop covering the welcome desk area to assist people with a hearing impairment.

Accessible Toilets



We have an accessible toilet on the ground floor, with baby changing facilities. This toilet has a manual door.

Audio & Visual Information



There is a touch screen on the ground floor near the accessible toilet which provides visitors with mobility impairments the ability to view the permanent displays on the first floor which otherwise have stair access only. There are additional touch screen displays in the War Memorial Room and the Park Gallery.

Assistance Dogs



Registered assistance dogs only may accompany their owner into the building.



Visual Story

We have developed a visual guide to help people who are anxious about visiting or people with autism prepare you for their visit. It has pictures and information about the museum and what to expect when you visit. You can find it on the LiveBorders website in the same place as this guide.

Parking



There are four parking spaces directly outside the museum which can be used by 'Disabled badge holders only'.

Section 3 - Getting to the Museum

Address

Hawick Museum
Wilton Lodge Park
Hawick
TD9 7JL

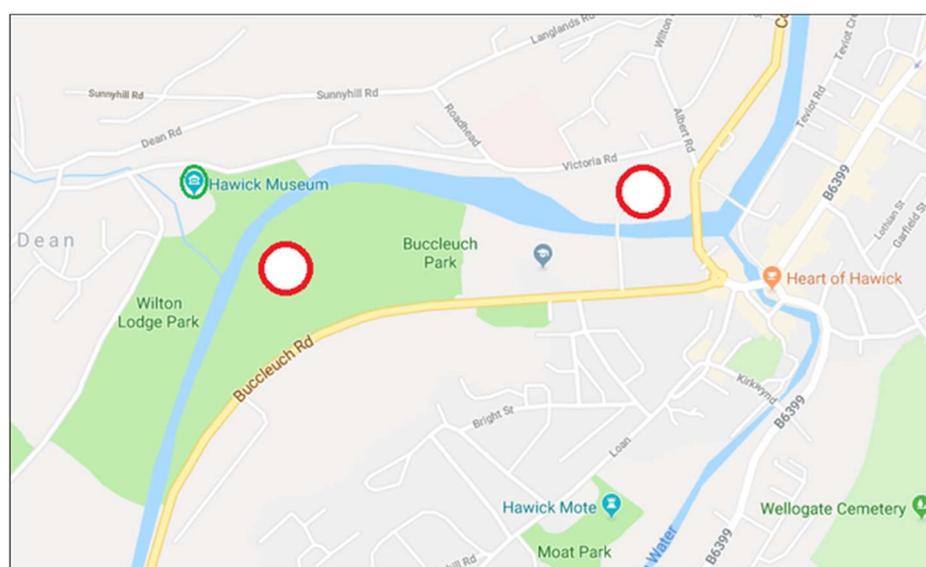
Travel by Public Transport

There is a town bus service (H1/H2) which operates in Hawick. The nearest stop to the museum is by Lidl. This is approximately a 10 minute walk from the museum – West on Victoria road and then through Wilton Lodge Park.

A taxi can bring you right to the front door. There are several taxi companies operating in the Hawick area.

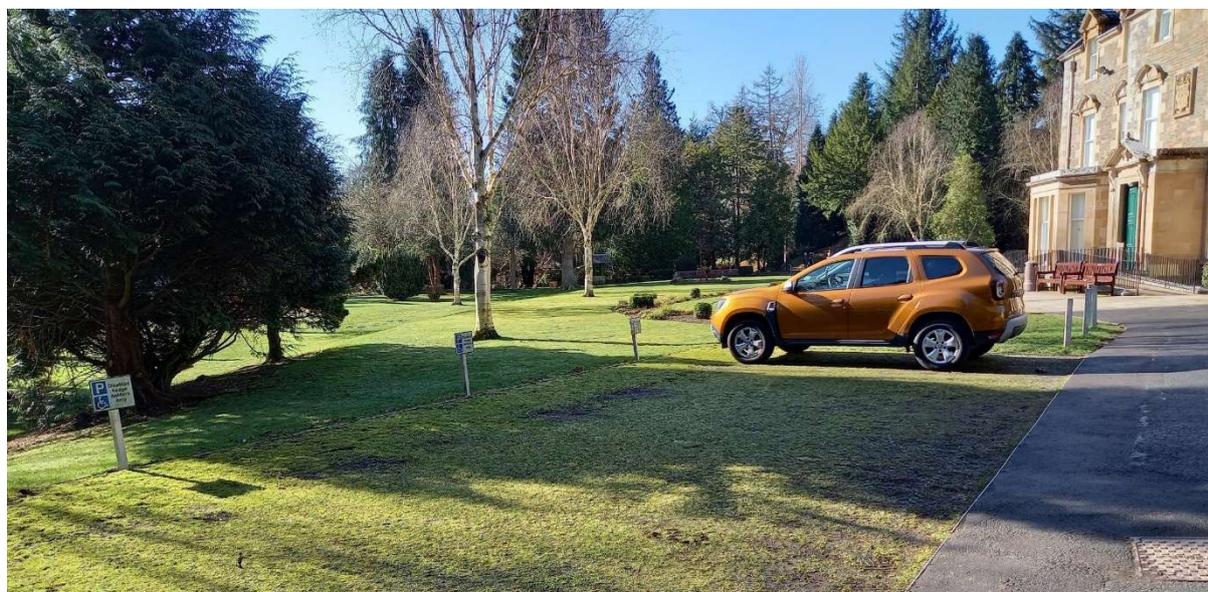
Travel by Car

There are two FREE car parks at the edge of Wilton Lodge Park. To the East of the museum, off Victoria road is the larger of the two. It is approximately a 10 minute walk from the museum. To the South of the museum, off Buccleuch road is another car park. It is approximately a 5 minute walk from the museum.



There are four parking spaces directly outside the museum which can be used by 'Disabled badge holders only'. This option is ideal for wheelchair users and people with mobility impairments.

Cars are welcome to drive to the museum entrance to pick-up or drop-off visitors.



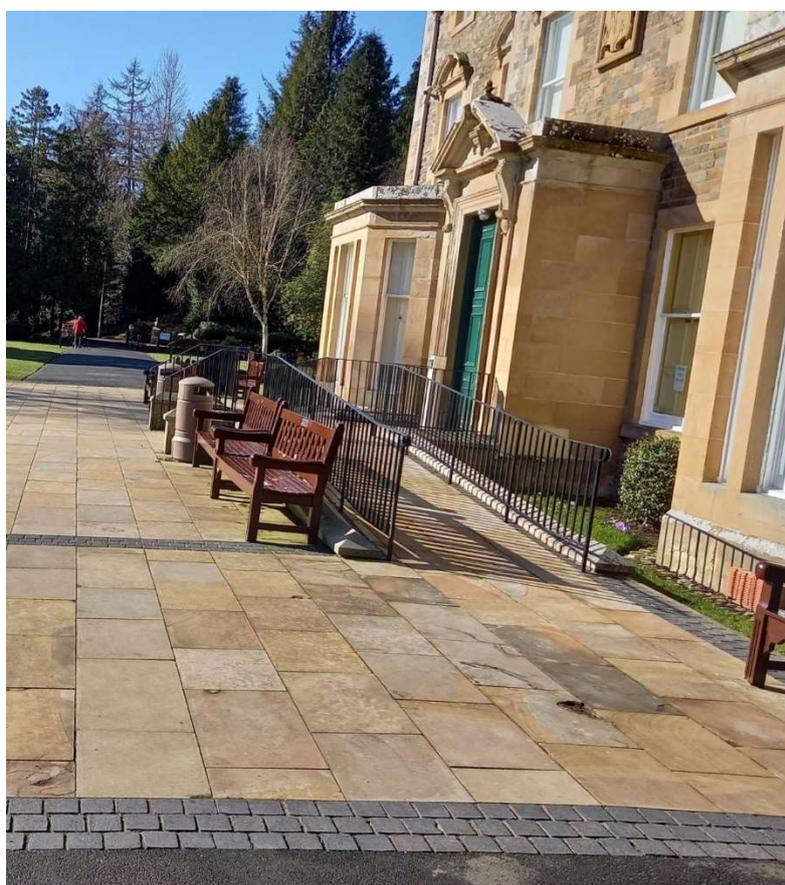
Travel by Bicycle

If you're coming by bicycle there are 4 bike racks located on the east side of the museum building.

Section 4 – Arrival at the Museum

Wilton Lodge Park has tarmac pathways throughout.

Directly outside the museum is an area of paving stones. A short ramp made of these paving stones leads to the museum entrance.



Alternatively, there is a set of two stairs up to the main entrance.

The main entrance is 1200mm in width.

It can be opened manually or by pressing the touch pad outside.



The floor inside the front hall is carpeted.
The welcome desk sits in the centre of the front hall.



There are sometimes display cases in between the entrance and the welcome desk. If you are visually impaired please be aware of this.

Section 5a - Ground Floor Exhibition Spaces

Front Hall

The front hall is carpeted and has access to all other rooms on the ground floor.

This is a changing exhibition space, please visit our website to see what's on.

Hizzy Room



The doorway from the front hall is 980mm wide and the floor in this room is wooden. There is access to the War Memorial Room through a 940mm doorway.

War Memorial Room



The doorway between the War Memorial Room and the Hizzy Room is 940mm in width and the one between the War Room and Front Hall is 970mm.

The floor in the War Memorial Room is wooden. There are some tighter areas, particularly around the memorial cases. There are touch screen displays in this gallery.

School Room



A short corridor, 990mm wide, towards the back of the front hall leads to the school room entrance which is through a 970mm door. A tightly packed space with little room for manoeuvring, the floor here is made from wood.

Domestic Room



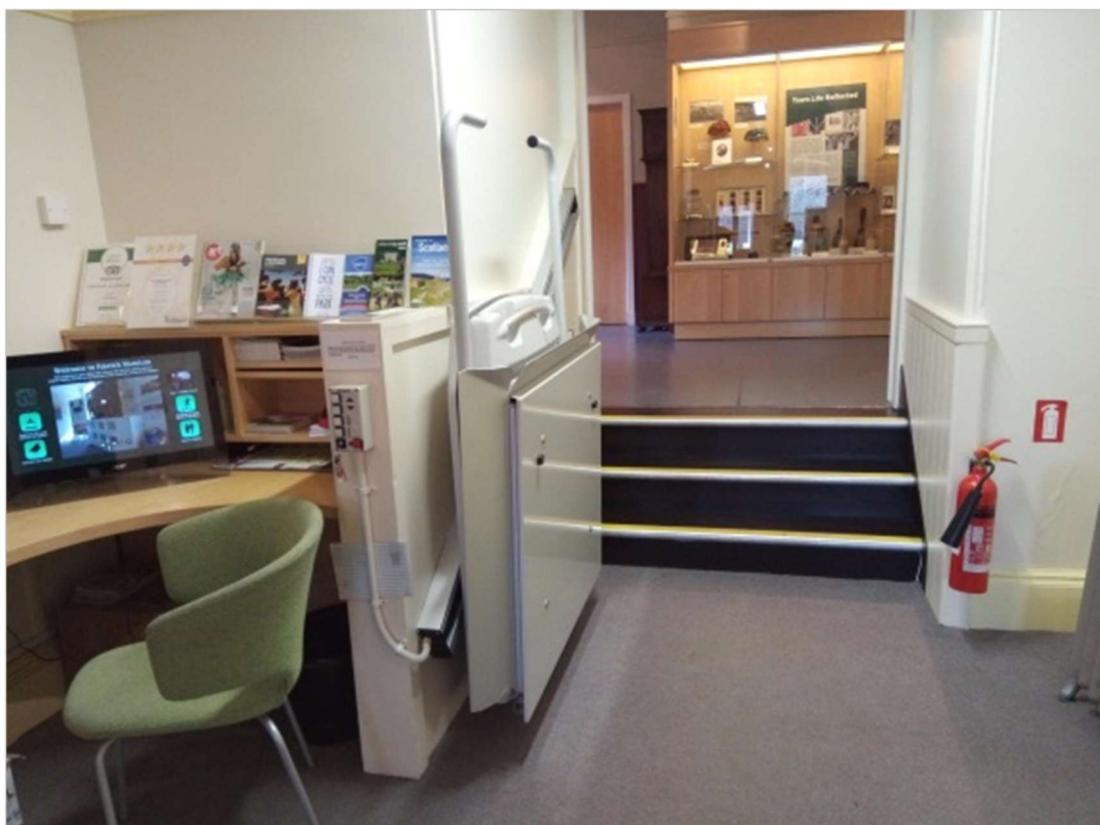
The doorway from the front hall to the domestic room is 1000mm wide and the floor in this room is wooden.

There is limited access towards the window at the front of the building in this room as the floor-space narrows considerably.

Section 5b - Founders Room

The Founders Room is accessible via a set of 3 stairs. There is a stair lift available here. If you would like to make use of the stair lift please ask a member of staff for assistance.

The floor of the Founders Room is linoleum. A door to the right of the Ancient Egypt display will lead you to a lift for accessing the Scott Gallery, please see Section 6b for more information.



Section 6a – First Floor Exhibition Spaces

Access to the first floor is either by way of the spiral stair from the front hall or via the lift through the Founders Room which leads to the Scott Gallery. For more information about lift access to the Scott Gallery please see section 6b.

The galleries on the first floor are arranged around the balcony which is 1000mm at its narrowest and carpeted as are the other galleries on this floor with the exception of the Scott Gallery.



Guthrie Room



A single step up from the balcony leads to the main area of the Guthrie Room through a wide entranceway. There is a secondary annex through a doorway which is 880mm wide. There is a small step down to the annex.

Park Gallery



A single step up from the balcony takes you into the Park Gallery through a wide entranceway. A central interactive unit sits in this space leaving at least 1180mm between it and the walls around.

A doorway, 1010mm wide, connects the Park Gallery to the Waterfall Gallery.

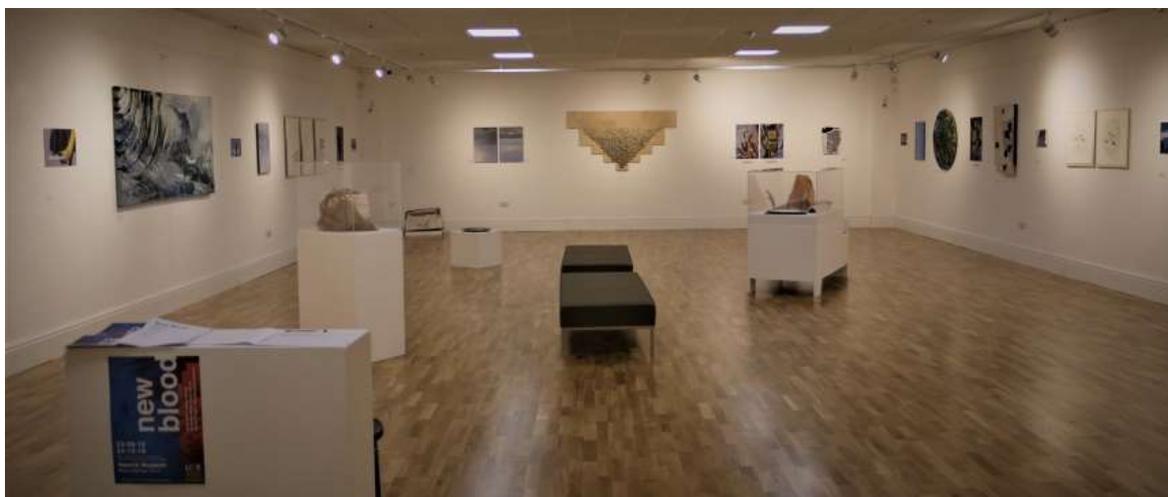
Waterfall Gallery



The doorway between the Waterfall and Park Gallery is 1010mm and there is an additional door to the first floor balcony which is 990mm wide. There are 3 steps up from the balcony to the Waterfall Gallery.

The Waterfall Gallery is a changing space, please visit our website to see what's on.

Section 6b – Scott Gallery



The Scott Gallery is accessible from the first floor balcony via a set of 3 stairs and a short corridor 1200mm in width or via a lift from the ground floor.

The lift is located through the Founders Room at the rear of the building. A wood door leads to a short corridor with the Scott Gallery lift at the end.



The lift takes you to the South-Eastern corner of the Scott Gallery.

The floor of the Scott Gallery is wooden and the gallery itself is spacious.

The Scott Gallery is a changing space, please visit our website to see what's on.

Section 7 – Shop

Have a browse in our shop area, which is situated near the welcome desk.

Choose from a variety of giftware and books

Our museum staff are happy to help reaching items down from the higher shelves.

We are happy to process either cash or card payments.

Section 8 – Toilets

There is one accessible toilet situated on the ground floor behind the welcome desk. It has a manual door which is 860mm wide and baby changing facilities.

There are further toilet facilities upstairs, accessed via the balcony near the Waterfall Gallery. The two toilets upstairs are not suitable for people with impaired mobility.

Section 9 - Emergency Evacuation Procedures

There are several fire-doors located around the building. All fire escapes have the appropriate signage. The main entrance is one, there is another in the War Room and one in the corridor between the Founders Room and the Scott Gallery lift. Finally, there is a fire escape route directly from the Scott Gallery on the first floor via stairs to the side of the building.

In the event of an emergency evacuation, all visitors must follow the signage to their nearest fire exit.