

Visual Artist and Craft Maker Awards 2025-26

Easy Read Guidance



Part D – How to Write a CV for VACMA



ALBA | CHRUTHACHAIL



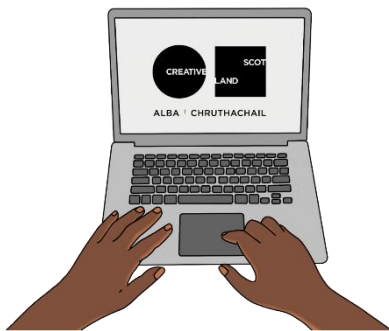
Introduction



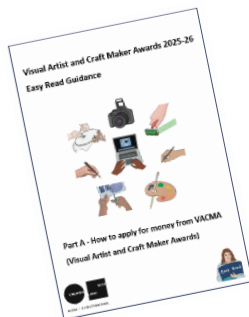
If you want to apply to VACMA you need to send an Art **CV**.



You can ask someone to help you write your CV.

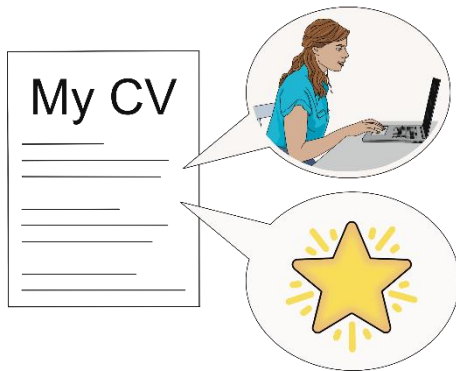


Creative Scotland can pay for someone to help you.



We explain how to ask for access help in **Part A - How to apply for money from VACMA**

What is a CV?



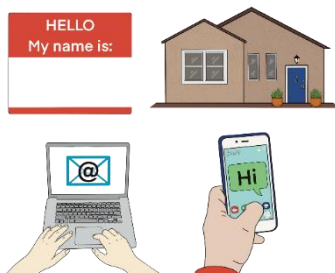
A CV is like a special list that talks about you and your work.



It shows:

- what creative work you have done
- how serious you are about your art

In a CV, you should tell us:



- Your name, where you live and how people can get in touch with you.



- Your art website or social media, where we can see your work.



- **Exhibitions**

Write a list of any exhibitions where you showed your work.



- **Collections**

Tell us if your work is in a **collection**.
This means that an art collector, gallery or museum bought your work.



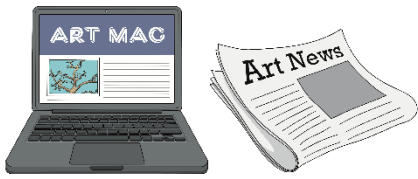
- **Prizes and Awards**

Tell us if you have won any prizes or awards for your work.



- **Commissions**

Write a list of **commissions** you have done. A **commission** is where a person or organisation pays you to make work for them.



- **Writing about your work**

Tell us about any books, newspaper or magazine stories about your work.



- **Residencies**

Tell us about any **residencies** you have done. A **residency** means staying somewhere special to make art or help you grow as an artist.



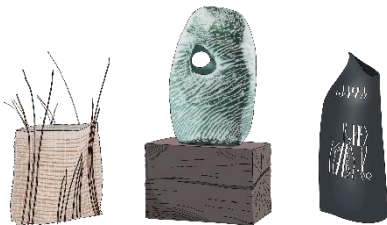
- **Education**

Tell us about any school or learning you have done.

Important things to know



- Start with your most recent work at the top.



- Only include things that are about your art or craft.



- You do not need to write about other jobs that are not linked to your creative work.



- [Artquest's Guide to writing a CV](#) might help you.